

**OFFICE OF THE
DIRECTOR OF AREA MENTAL
HEALTH SERVICES**



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To: Auckland District Law Society
From: Dr Allen Fraser
Date: 02nd April 2020
Subject: Access to Te Whetu Tawera for HCC

Dear Colleagues,

We understand that you require access to patient notes on HCC and don't have this remotely available from home or your office.

You are able to come in to our unit to have access to this via admission suite doors **only** with the following steps:

- Phone into reception in advance (307 4945 ext 25800)
- Receptionist on duty will let you into the Admission Suite entrance and into the Night Nurse Office which you will use to access HCC
- You must call reception from that office once you are done
- You will exit from the admission suite **only**

The receptionist will wipe down the keyboard, desk and mouse after each use.

We hope this will allow you to complete your work in a safe environment for us all.

Kind Regards,

Dr Allen Fraser
Director of Area Mental Health Services
Auckland District Health Board